

AIR FORCE REGULATION)
NO. 45-5

DEPARTMENT OF THE AIR FORCE
WASHINGTON, 16 MARCH 1949

RESERVE FORCES

Organizational Composition, and Assignment, Promotion, Transfer, and
Retention of Officers

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SECTION I - ASSIGNMENT AND RETENTION

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* This Regulation supersedes AFR 45-5, 6 July 1948
This Regulation has been coordinated with and approved by the Chief,
National Guard Bureau, as being applicable to the Air National Guard.

1. Purpose. This Regulation states briefly the composition of the Air Force Reserve and the Air National Guard and outlines the policies, standards, and procedures for the maintenance of proficiency and the promotion of officers therein below the grade of brigadier general.

2. Composition of the Air Force Reserve. The Air Force Reserve consists of the Organized Air Reserve, the Volunteer Air Reserve, the Inactive Air Reserve, and the Honorary Air Reserve. The Organized Air Reserve and the Volunteer Air Reserve constitute the active components of the Air Force Reserve. The inactive Air Reserve and the Honorary Air Reserve constitute the inactive portion of the Air Force Reserve.

a. The Organized Air Reserve is composed of all personnel of the Air Force Reserve who are physically and professionally qualified for active duty, who fulfill the age-in-grade requirements, and who are required for the Corollary, AFRTC, and Mobilization Assignment Programs of the Air Force Reserve Program.

- (1) Personnel of the Organized Air Reserve may earn points for promotion, may be promoted when eligible, and may receive inactive duty training pay.
- (2) In the event an officer of the Organized Air Reserve does not maintain the required standards, he will be transferred to the Volunteer Air Reserve, the Inactive Air Reserve, or the Honorary Air Reserve as the case may require, pursuant to the provisions of paragraph 7.

b. The Volunteer Air Reserve consists of personnel of the Air Force Reserve who are physically and professionally qualified for active duty, but for whom no position vacancy exists in the Organized Air Reserve, or who, for personal reasons, do not participate in the Air Force Reserve training program to the extent required for retention in the Organized Air Reserve.

- (1) Personnel of the Volunteer Air Reserve may earn points for promotion and may be promoted when eligible.
- (2) Qualified personnel in the Volunteer Air Reserve may, providing a vacancy exists, be transferred to the Organized Air Reserve as provided for in paragraph 7c.

- (3) In the event an officer does not maintain the required standards, he will be transferred to either the Inactive Air Reserve or the Honorary Air Reserve, as the case may be, pursuant to the provisions of paragraph 7.
- (4) Waivers will be granted for those officers residing in foreign countries, who, due to their residence outside the Zone of Interior, are unable to accrue sufficient points for retention in the Volunteer Air Reserve. Upon application, these waivers may be granted by the major air command to which the individual is assigned. (See paragraph 7a (4).)

c. The Inactive Air Reserve consists of those officers who, unable or unwilling to participate in the required activities of the Organized Air Reserve or Volunteer Air Reserve, are transferred thereto in accordance with paragraph 7a, or who are disqualified for such participation because of a lack of professional qualifications.

- (1) Commissions of personnel referred to in c above, who do not transfer to the Volunteer Air Reserve or request transfer to the Honorary Air Reserve within a period of five years, will be terminated.
- (2) Waivers will be granted for those officers residing in foreign countries who, due to their residence outside the Zone of Interior, are unable to qualify for the Volunteer Air Reserve. Upon application, these waivers may be granted by the major air command to which the individual is assigned. (See paragraph 7a(4).)
- (3) Officers in the Inactive Air Reserve are not eligible to accrue points, receive inactive duty training pay, nor are they eligible for promotion.
- (4) Officers in the Inactive Air Reserve may, if qualified, be transferred to the Volunteer Air Reserve in accordance with paragraph 7d. In the event an officer is transferred to the Volunteer Air Reserve and fails to maintain the required standards he will be transferred to the Inactive Air Reserve, and no further transfer to the Volunteer Air Reserve will be authorized.

d. The Honorary Air Reserve consists of Air Force Reserve personnel whose service has been honorable and who have, prior to reaching the statutory age for retirement, completed 20 years of satisfactory Federal service on active or inactive status or combination thereof in any component or components of the armed services, or who have reached the statutory age for retirement, and who have applied for and received transfer thereto.

- (1) Officers of the Honorary Air Reserve are not eligible for promotion, inactive duty training, or accrual of points.
- (2) Officers of the Honorary Air Reserve are subject to recall to active duty.

e. Personnel of the Air Force Reserve will be placed on the Honorary Air Force Retired List who have become permanently physically disqualified for military service not as a result of misconduct or undesirable habits over which they have control.

3. Composition of the Air National Guard. The Air National Guard consist of all Federally recognized Air National Guard units, and organizations, and of the officers, warrant officers, and enlisted members of the Air National Guard of the several States, Territories, and the District of Columbia. Upon termination of Air National Guard status, officers may, at their own request, be commissioned in the Air Force Reserve and may be assigned, if a vacancy exists, to the Organized Reserve, Volunteer Reserve, or Honorary Air Reserve in any grade for which qualified.

4. Means of Maintaining Proficiency. Professional capability of officers of the Air Force Reserve and the Air National Guard will be maintained by:

- a. Extended active duty.
- b. Participation in scheduled assemblies or periods of instructions for training.
- c. Attendance at service schools.
- d. Successful completion of Air Force extension courses.
- e. Participation in field training exercises or tours of active duty for training.
- f. Active participation in military training or duty to include flying, administrative duties, duties as members of boards, or participation in other military training or duties.

5. Requirements for Retention of Assignment in the Air Force Reserve:

a. For retention of assignment to the Organized Air Reserve, individuals must:

- (1) Be physically qualified for active duty.
- (2) Be professionally qualified.
- (3) Be within the maximum age-in-grade limits (Section II).
- (4) Maintain their proficiency as evidenced by earning an average of at least 35 points annually during any three-year period. Accordingly, any officer of the Organized Air Reserve who, in any period of any three consecutive years, fails to earn a total of at least 105 points will be considered to have not properly maintained his proficiency. Points will be computed annually, on the anniversary of assignment, by the major air command having jurisdiction.

b. For retention in the Volunteer Air Reserve, an individual must:

- (1) Be physically qualified, or physically qualified with waiver.
- (2) Be professionally qualified.
- (3) Maintain his proficiency as evidenced by earning an average of at least 15 points annually during any three-year period. Accordingly, any officer of the Volunteer Air Reserve, who, in any period of any three consecutive years, fails to earn a total of at least 45 points will be considered to have not properly maintained his proficiency. Points will be computed annually on the anniversary of assignment by the major air command having jurisdiction.
- (4) Reservists whose civilian occupation is directly allied to the same career field as his Military Occupational Specialty may be excused, by the Chief of Staff, USAF, from the requirement of earning 15 points per year. Notice of all such exceptions will be transmitted to the appropriate numbered air force.

c. There are no minimum requirements for retention in the Inactive Air Reserve or Honorary Air Reserve.

6. Requirements for Retention of Appointment in the Air National Guard.
For retention of appointment in the Air National Guard individuals must:

- a. Be physically qualified for active duty.
- b. Be professionally qualified.
- c. Be within the maximum age-in-grade limits (Section II).
- d. Maintain their proficiency as evidenced by earning an average of at least 35 points annually during any three-year period. Accordingly, any officer of the Air National Guard, who, in any period of any three consecutive years, fails to earn a total of at least 105 points will be considered to have not properly maintained his proficiency. Points will be computed annually, on the anniversary of assignment, by the senior air instructor of the State concerned.

7. Transfers within the Air Force Reserve:

a. From the Organized Air Reserve or Volunteer Air Reserve to the Volunteer Air Reserve, Inactive Air Reserve, or Honorary Air Reserve:

- (1) An individual may request relief from the Organized Air Reserve or Volunteer Air Reserve and be assigned to, as the case may be, the Volunteer Air Reserve, the Inactive Air Reserve, or, if qualified, to the Honorary Air Reserve.

- (2) An individual who fails to maintain the required standards and points (paragraph 5) for retention in either the Organized Air Reserve or the Volunteer Air Reserve, will be notified in writing of his deficiency by, or through, his immediate Commanding Officer. If the individual so notified fails to request transfer within 30 days, his immediate commanding officer will initiate a recommendation to the major air command concerned for transfer of the individual to the Inactive Air Reserve. Individuals will not be eligible for reassignment to the Organized Air Reserve or Volunteer Air Reserve, as the case may be, for a period of one year from the date of transfer therefrom.
- (3) Individual requests for transfer under the provisions of this paragraph will be forwarded through the individuals' immediate commanding officer to the major air command concerned.
- (4) Transfers, except to the Honorary Air Reserve, will be accomplished by issuance of appropriate orders by the commanding generals, Continental Air Command, or appropriate numbered air force.
- (5) Requests for transfer to the Honorary Air Reserve will be forwarded through channels to Chief of Staff, USAF, for appropriate action.
- (6) The Air Adjutant General, Headquarters USAF, ATTENTION: Personnel Records Service, Washington 25, D.C. will be notified of transfers to the Inactive Air Reserve.

b. From the Inactive Air Reserve to the Honorary Air Reserve:

- (1) Officers of the Inactive Air Reserve who are qualified may, at any time, request transfer to the Honorary Air Reserve.
- (2) Individuals in the Inactive Air Reserve will be notified in writing, by the major air command having administrative control, prior to termination of their commission pursuant to paragraph 2c(1) and will be offered, if eligible, an opportunity to transfer to the Honorary Air Reserve. In the event an individual so notified fails to request transfer within 30 days, the major air command concerned will initiate a request to the Chief of Staff, USAF, for termination of the individual's commission, stating the reasons therefor.

c. Transfer from the Volunteer Air Reserve to the Organized Air Reserve:

- (1) An individual in the Volunteer Air Reserve will be eligible for transfer to the Organized Air Reserve if he has maintained the required standards for the Volunteer Air Reserve (paragraph 5b).

- (2) For assignment purposes, when a position vacancy occurs within an Air Force Reserve T/O&E or T/D unit, or in a mobilization assignment, all qualified officers of that grade in the Volunteer Air Reserve who are available locally, who have requested transfer, and who are qualified to fill the vacancy, will be considered.
- (3) Individuals desiring consideration for such transfer must apply in writing to the major air command concerned.
- (4) When a vacancy occurs in the Organized Air Reserve, the major air command to which the position is assigned will select the best qualified officer of the proper rank who has applied for such transfer. If the individual selected is assigned to that command, the command of assignment will issue the appropriate orders. If the individual is assigned to another major air command, that command will request issuance of orders from the major air command to which the individual is then assigned. Major air commands will insure that an individual so selected will not be precluded from participation in the required activities of the Organized Air Reserve by virtue of his residence.

d. From the Inactive Air Reserve to the Volunteer Air Reserve:

- (1) Individuals in the Inactive Air Reserve may be transferred to the Volunteer Air Reserve upon application in writing to the major air command concerned. The major air command will issue the appropriate order effecting such transfer. The Chief of Staff, USAF, will be notified of such transfer.
- (2) Individuals in the Inactive Air Reserve are not eligible for transfer to the Organized Air Reserve.

e. Transfers from the Honorary Air Reserve are not authorized.

8. Appointment in the Air Force Reserve of Ex-Air National Guard Officers: An officer of the Air National Guard whose appointment is withdrawn because of failure to maintain the standards established by paragraph 6 may apply for a commission in the Air Force Reserve in any grade in which qualified and, if so commissioned, will be assigned to the Volunteer Air Reserve,* or Honorary Air Reserve as appropriate. The individual who has been assigned to the Volunteer Air Reserve will not be eligible for transfer to the Organized Air Reserve for a period of one year. Officers of the Air National Guard whose appointment has been withdrawn for dishonorable reasons or for cause, are not eligible for appointment in the Air Force Reserve. *Inactive Air Reserve,

9. Disposition and Maintenance of Records:

a. Field Personnel Records and Field 201 files:

- (1) For Reservists on extended active duty these are maintained at the headquarters of active duty assignment or attachment, as in the case of officers of the Regular Air Force.

(2) For Reservists not on extended active duty these will be maintained at the headquarters of assignment.

b. The Master Personnel Record and 201 file:

(1) For Reservists on extended active duty these are maintained by the Air Adjutant General, Headquarters USAF, as in the case of officers in the Regular Air Force.

(2) For Reservists not on extended active duty these will be maintained, without exception, at the headquarters of the numbered air force having jurisdiction over the area in which the officer has designated as his permanent residence.

c. The Commanding General, Continental Air Command, is responsible for issuing such directives as may be necessary to insure that reports of, or copies of, all personnel actions, records, and correspondence, which should be of permanent record, are sent to the appropriate numbered air force for inclusion in the individual's Master Personnel Record File.

d. When an individual is transferred to the Honorary Air Reserve, his records will be forwarded to the Air Adjutant General, Headquarters USAF, for file.

e. Records of personnel of the Air National Guard will continue to be maintained by the National Guard Bureau and the Air Adjutant General, Headquarters USAF.

SECTION II - PROMOTION

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10. General:

a. This section prescribes general policies and procedures for promotion of officers in the Air Force Reserve and for Federal recognition of promotion in the Air National Guard. Promotion in the Air National Guard is a function of the appropriate State, Territory, or District of Columbia.

b. Officers who enter on extended active duty lose their Air Force Reserve T/O&E, T/D, or mobilization assignment, upon accepting such extended active duty assignment. Upon completion of extended active duty, Air Force Reserve officers will be given an opportunity for reassignment in the grade for which qualified and for which a vacancy exists in the Organized Air Reserve.

c. Air National Guard officers called to extended active duty as AFUS or ANGUS officers will retain their assignments to their Air National Guard units and will be carried as overages within such units. Upon relief from extended active duty, such individuals will be carried as surplus in grade until they can be absorbed by normal or forced attrition.

d. Peacetime promotions of officers of the Air Force Reserve and appointments of officers in the Air National Guard will be permanent, but nothing in this Regulation will be construed as conflicting with or prohibiting the temporary promotions of these officers in the AFUS while on extended active duty.

e. The primary object of any promotion is to invest an individual with a grade carrying a degree of authority commensurate with his responsibilities. Promotion must be based upon a capacity for increased responsibilities, and further promotion of an officer performing duties to the limits of his current capabilities will be governed by subsequent increased efficiency and value to the service resulting from additional training and experience. It is contrary to sound principles to authorize promotion solely on the basis of tenure of office. Promotion of commissioned officers of the Air Force Reserve and the Air National Guard will be based in general on the same factors as apply to an officer of the Air Force; i.e., efficiency and demonstrated command or staff ability.

f. The following individuals are eligible for promotion under the provisions of this Regulation:

- (1) Air Force Reserve Officers not on extended active duty who are members of the Organized Air Reserve or Volunteer Air Reserve and who meet the required standards as established herein.
- (2) Air Force Reserve officers on extended active duty as provided herein.

g. The provisions of this Regulation govern, where applicable, eligibility for appointments of officers in the Air National Guard.

11. Basis of Promotion:

a. Grade authorizations within the Air Force Reserve are based on the procurement objective for mobilization as announced from time to time by the Department of the Air Force and are applicable only to the Organized Air Reserve. Promotions of AF Res Offs in the Organized Air Reserve will be made to fill available positions within that authorization. Grade authorizations within the Air Nat'l Guard are established by appropriate T/O&Es.

b. Promotion of officers assigned to the Volunteer Air Reserve will be made without reference to grade structure or vacancies except that the ratio of officers in grades above captain to those below that grade will not exceed the ratio of authorized allocations and positions above the grade of captain in the Organized Air Reserve to those below that grade in the Organized Air Reserve.

12. Authority to Promote:

a. Promotion in the Air Force Reserve will be by direction of the President and will be announced in the name of the Chief of Staff, USAF, by the commanding general of the appropriate numbered air force.

b. Appointments in the Air National Guard will be announced by the Chief of Staff, USAF.

13. Requirements for Promotion in the Air Force Reserve:

a. Officers of the Air Force Reserve may be promoted to the next higher grade (not above the grade of colonel) when the requirements of this Regulation are met. No promotions to colonel for women in the Air Force are authorized except that a director of the WAF, if qualified, may be appointed in the Air Force Reserve in the Grade of colonel upon relief from active duty, if not holding a Regular Air Force appointment or retired as a Regular Air Force officer.

b. Promotions of officers assigned to the Organized Air Reserve will be made to fill existing vacancies in T/O&E and T/D units and to fill existing vacancies occurring within the authorized allocations for Organized Air Reserve officers not assigned to such units as issued from time to time in appropriate Air Force instructions to various commands exercising jurisdiction over members of the Air Force Reserve.

c. The grade structure in Air Force Reserve units will be as established by appropriate T/O&Es and T/Ds. For Air Force Reserve officers not assigned to units, the grade structure will be established by the Chief of Staff, USAF.

d. Determination of position vacancies within the various units and for that group of Organized Air Reserve officers not assigned to units is the responsibility of major air commands, as appropriate, for units and personnel for which they are responsible. No officer assigned to the Organized Air Reserve will be recommended for promotion unless a position vacancy exists within the command having assignment authority.

e. Authorization of overstrength or attachments in a unit does not create additional vacancies in the unit unless such additional positions are specifically authorized by the Department of the Air Force.

f. A position vacancy will not be required for promotion from second lieutenant to first lieutenant.

14. Requirements for Promotion of Officers of the Air National Guard:

a. Promotions of officers of the Air National Guard to the next higher grade (not above the grade of colonel) may be granted when applicable requirements of this Regulation are met.

b. Promotions of officers of the Air National Guard will not be granted unless a vacancy exists in the grade to which promoted within the unit to which assigned.

c. Authorization of overstrength or attachment in a unit does not create additional vacancies for promotion purposes unless such additional positions are specifically authorized by the Department of the Air Force.

d. A position vacancy will not be required for promotion from second lieutenant to first lieutenant.

15. Promotion Procedure for the Air Force Reserve. For Air Force Reserve Officers, promotions will be accomplished by selective procedures to secure the best qualified among those officers available to fill these vacancies. These procedures will be as follows:

a. The major air command concerned will appoint or convene a sufficient number of boards of officers to be known as Air Force Reserve Selection Boards, which will convene at such time and in such locations as may be required. The purpose of these boards is to select from a list the best qualified officers for promotion in the Air Force Reserve to fill authorized vacancies as determined by the appropriate major air command and as forwarded to each board. To accomplish the purposes of this Regulation, the appointing and convening authority may be delegated down to, but not lower than, a command normally commanded by a general officer.

b. These boards will be composed of an uneven number of officers, not less than three, senior to the individuals to be considered for promotion. Officers of any component on extended active duty and Air Force Reserve officers not on extended active duty are eligible for membership on these boards. At least one member will be a Reserve officer and the entire board may be composed of Reserve officers. At least one officer will be a rated officer for boards considering rated officers for promotion. Prior consent of Reserve officers not on extended active duty must be obtained by the convening authority. Reserve officers will not be ordered to active duty for this purpose.

c. Individuals will be recommended for promotion by their immediate commanding officers, through channels, to the major air command concerned. For this purpose, the commanding general of the Air Force command which is the repository of the individual's basic personnel records will be considered the immediate commanding officer of the Air Force Reserve officers assigned to the Volunteer Air Reserve. Major air commands will refer all such recommendations to their Air Force Reserve Selection Boards. These boards will consider officers in order of seniority and will take into full consideration the general and professional qualifications of the officers concerned in selecting the best qualified. Officers being considered must be carefully evaluated with due regard for their availability for serving in their proper capacity.

d. Reports of the boards will be submitted to the major air command concerned, through channels. The major air commands, in making the recommendations within their jurisdiction will forward the recommendation by indorsement to the appropriate numbered air force indicating whether each officer recommended fulfills all requirements of this Regulation; is assigned to that command; and was selected by an Air Force Reserve Selection Board for promotion.

16. Procedure for Federal Recognition of Promotions in the Air National Guard. For Air National Guard officers promotion is a function of the State concerned. The procedure for Federal recognition of State promotion will be as follows:

a. The appropriate Air Force command will appoint or convene a sufficient number of boards of officers, to be known as Air National Guard Examining Boards, which will convene at such time and in such location as may be required. The purpose of these boards is to determine the eligibility for Federal recognition in the new grade of officers promoted in the Air National Guard by State action.

b. These boards will be composed of an uneven number of officers, not less than three, from the Regular Air Force or Air National Guard, or both, at least one member of which will be senior to the individuals to be considered for Federal recognition. At least one member of such boards will be an officer of the Air Force. In selection of Air National Guard members, the adjutant generals of interested States will be consulted. If practicable, one member will be a medical officer.

c. Individuals will be recommended for Federal recognition of promotion by their immediate commanding officers through State channels to an Air National Guard Examining Board appointed by the Air Force command responsible for supervision of training of the unit concerned. These boards will take into full consideration the general and professional qualifications of officers concerned.

d. The record of proceedings of the board, together with all allied papers, will be forwarded to the appropriate State adjutant general who will forward such papers direct to the Chief, National Guard Bureau. The adjutant general will indicate his action by indorsement on the record of proceedings. The Chief, National Guard Bureau, will initiate necessary action to formalize Federal recognition in the new grade, if approved.

e. Administrative details are contained in National Guard Regulation 20.

17. Age-in-Grade Requirements for the Organized Reserve:

a. The maximum age-in-grade for officers of the Organized Reserve is as follows:

	<u>Lt</u>	<u>Capt</u>	<u>Maj</u>	<u>Lt Col</u>	<u>Col</u>
Effective 1 January 1951 for rated personnel assigned to tactical flying units and tactical headquarters below wing level	32	37	42	45	49
Interim period for above	36	41	44	47	49
Other officers assigned to T/O&E units and all others in the Organized Air Reserve	36	42	48	55	60

b. There are no age-in-grade requirements for personnel of the Volunteer Air Reserve excepting the maximum age of 60.

c. An officer who has reached the maximum age-in-grade for tactical flying units and headquarters below wing level may be given an assignment to a command or staff position within the available vacancies in other type units or headquarters, or may be given an appropriate mobilization assignment.

d. Waivers on the maximum age-in-grade provisions, effective for not more than one year or until an officer is qualified and is considered for promotion by a board, whichever shall come first, may be granted by the major air command concerned upon application thereto in the following cases:

- (1) Individuals of the Organized Air Reserve who reach the maximum age-in-grade for the grade held and who are qualified for promotion but who, due to lack of position vacancy, have not been considered for promotion by a board, and

(2) Officers who, upon attaining the maximum age-in-grade, require less than one year in grade to complete the minimum service in grade provisions.

18. Age-in-Grade Requirements for the Air National Guard:

a. The maximum age-in-grade for officers of the Air National Guard is as follows:

	<u>Lt</u>	<u>Capt</u>	<u>Maj</u>	<u>Lt Col</u>	<u>Col</u>
Effective 1 January 1951 for rated personnel assigned to tactical flying units and tactical headquarters below wing level.	32	37	42	45	49
Interim period for above	36	41	44	47	49
Other officers assigned to T/O&E units	36	42	48	55	60
Air National Guard State headquarters	60	60	60	60	60

b. An officer who has reached the maximum age-in-grade for tactical flying units and headquarters below wing level may be given an assignment to a command or staff position within the available vacancies in other type units or headquarters, or may be given an appropriate mobilization assignment.

c. Waivers of the maximum age-in-grade provisions, effective for not more than one year or until an officer is qualified and is considered for Federal recognition, whichever shall come first, may be granted by the Chief of Staff, USAF, upon application thereto in the following cases:

- (1) Individuals who reach the maximum age-in-grade for the grade held and who are qualified for promotion but who, due to lack of position vacancy, have not been considered for Federal recognition, and
- (2) Officers, who upon attaining the maximum age-in-grade, require less than one year in grade to complete the minimum service in grade provisions.

19. Promotion of Air Force Reserve Officers Who Are Serving on Extended Active Duty in the Air Force:

a. Officers of the Air Force Reserve on extended active duty in the Air Force will be eligible for promotion to the next higher grade above that in which currently serving (not above colonel) on extended active duty. Promotions under these provisions while on extended active duty, will not effect any change of current grade or status in which an individual is serving in the Air Force.

b. Reserve officers on extended active duty who have completed at least one year in the current period of extended active duty, whose manner of performance rating is acceptable, and who have fulfilled the minimum periods of service in grade as prescribed in paragraph 21f will be considered eligible for promotion to the next higher grade above that grade in which he currently is serving. Promotion under the provisions of this paragraph will not be charged against authorization established for the Organized Air Reserve.

c. Airmen of the Air Force who hold a commission in the Air Force Reserve, will, after three years of satisfactory active service in such status, be considered to have earned, for purposes of maintenance of proficiency and promotion, one half the number of points required for promotion to the next higher grade than that held in the Air Force Reserve. Such points will be in addition to those that may be gained under paragraph 23. Promotion of airmen in their Air Reserve officer rank will be in accordance with the provisions of this Regulation and will be the responsibility of the Regular Air Force unit or installation to which assigned. Only one such promotion, in accordance with the provisions of this paragraph, may be made.

d. The immediate commanding officer of an Air Force Reserve officer on extended active duty may, at any time after the officer has fulfilled the minimum requirements, submit through channels to the Chief of Staff, USAF, a recommendation for promotion. The recommendation will include an evaluation of all pertinent facts such as current AFUS grade, highest grade attained in the AUS and AFUS, and duties of various past and present positions.

20. Promotion of Air National Guard Officers Who Are Serving on Extended Active Duty:

a. Officers of the Air National Guard on extended active duty in the Air Force may be promoted to the next higher grade above that in which serving (not above colonel) in the Air National Guard at the discretion of a appropriate State military officials, whether or not a position vacancy exists in the unit in which the individual is being carried as an overage; provided that the officer concerned has completed at least one year in the current period of extended active duty and that his manner of performance rating is acceptable.

b. Promotions under these provisions will not effect any change of current grade or status in which an individual is serving in the Air Force.

c. Promotion of officers under these provisions will not create a position vacancy in the grade from which promoted within the Air National Guard unit in which the officer is being carried as an overage.

d. Federal recognition of promotions authorized under these provisions will not be granted until the individual is fully qualified for such Federal recognition in accordance with applicable portions of this Regulation, and

- (1) He has been promoted in the Air Force to the grade in which Federal recognition is sought, or
- (2) He has been relieved from active duty and a position vacancy exists in the ANG unit to which assigned,

21. Points Required for Promotions:

- a. For promotion to first lieutenant, 70 points while in the grade of second lieutenant.
- b. For promotion to captain, 105 points while in the grade of first lieutenant.
- c. For promotion to major, 175 points while in the grade of captain.
- d. For promotion to lieutenant colonel, 105 points while in the grade of major.
- e. For promotion to colonel, 140 points while in the grade of lieutenant colonel.
- f. The minimum periods of service-in-grade for promotion are as follows:

2d lieutenant	to 1st lieutenant	2 Years
1st lieutenant	to captain	3 Years
Captain	to major	5 years
Major	to lieutenant colonel	3 years
Lt colonel	to Colonel	4 Years

g. Points or credits earned by an individual prior to issuance of this Regulation will be accredited by competent authority for the purpose of this directive, provided they are converted to conform to the system of points established in paragraph 23.

h. Officers who have served time-in-grade on active duty since 16 September 1940, will be awarded one point for each day served on active duty in the grade held immediately preceding relief from active duty.

22. Date of Rank. For purposes of determining seniority, the date of rank of an officer will be computed as follows:

- a. In the event an officer has no prior service-in-grade to which appointed, in a higher grade, or in an equivalent grade in another branch of the United States Armed Forces, his date of rank will be the date on which he accepted the appointment.

b. If an officer has, prior to his current appointment, completed active commissioned service in that grade, in a higher grade, or in an equivalent grade in another arm or service, his date of rank will precede that on which he is appointed by a period equal to the total length of service previously completed in that grade, a higher grade, or an equivalent grade in another branch of the United States Armed Forces.

23. Table of Active and Inactive Duty Points. Officers of the Air Force Reserve and the Air National Guard may earn points for promotion purposes as follows:

a. One point for attendance at an authorized unit training assembly.

b. One point for each day of active duty, including extended active duty and active duty training.

c. One point for accomplishment of an authorized training period.

d. One point for participation in a period of equivalent training or instruction.

e. One point for accomplishment of a period of equivalent duty or appropriate duties.

f. One point for each three hours of extension courses, above pre-commissioning and indoctrination course level, satisfactorily completed.

g. One point for each four hours of flying time performed by rated personnel and recorded on the individual's AF Form 5, when such flying time is accomplished pursuant to completion of approved and published minimum maintenance of proficiency requirements for the reserve forces category to which the individual is assigned. Flying time credited as a point gaining activity for the purpose of this Regulation need not be accomplished in a continuous period or within any specified period of time.

h. One point for duty as instructor at:

(1) Authorized unit training assemblies.

(2) Authorized unit schools.

(3) Authorized assemblies of military personnel, other than unit training assemblies.

(4) Air Force Reserve Officers' Training Corps, Army Reserve Officers' Training Corps, or Naval Reserve Officers' Training Corps classes.

- (5) CAP or Air Scouts of the Boy Scouts of America assemblies pursuant to an authorized course of instruction, when such duty is ordered by competent authority.

NOTE: Individuals will not be credited for instructional duty accomplished at an assembly for which he is being credited with attendance. This restriction will not affect credit for preparation.

i. One point for preparation of each hour of instruction, but not to exceed two points for preparation of any one instruction period. If the subject is presented more than once, additional points will not be credited for subsequent preparation.

j. Not more than one point will be credited to an individual for participation in, or accomplishment of, within any one calendar day, any of the above point gaining activities, unless the total or aggregate duration of such participation or accomplishment is at least eight hours. For the purpose of complying with this provision, points earned in accordance with f and i, will be credited on days other than those on which credit is given for other types of points gaining activity.

k. Points may be earned for retention and promotion purposes pursuant to the foregoing, whether or not the individuals are in a pay status.

l. Reserve personnel of other services attached for duty with the reserve forces of the Air Force will be governed by appropriate regulations of their respective services.

m. Nothing within this Regulation shall be interpreted to permit simultaneous participation in more than one activity for point gaining purposes. For example: If points are being credited for attendance at a unit training assembly, no points will be credited for flying time in connection with such assembly.

24. Definitions: The following definitions are applicable in the interpretation of the foregoing table of active and inactive duty points:

a. Training Period - A duly authorized period of instruction performed by an individual with a mobilization assignment. Such training period shall be of at least two hours in duration and normally will be four hours in duration.

b. Unit Training Assembly - A duly authorized and scheduled period of instruction conducted by USAFR or ANG T/O&E or T/D units. Such unit training assemblies shall be of at least two hours in duration and normally will be four hours in duration.

c. Period of Equivalent Training or Instruction- Attendance at, or participation in, any one of the following activities for a continuous period of not less than two hours and normally of four hours:

- (1) Supervised training on an inactive duty status with units or agencies of the regular military establishment, when such training is specifically authorized by competent authority and when the character of the training is such as to result in increase in the military proficiency of the individuals concerned, and when satisfactory participation is credited by the commanding officer of the regular unit or agency concerned.
- (2) Training on inactive duty status with units of the Army, Navy, Marine Corps, or Coast Guard Reserve under the conditions specified in (1) above.
- (3) Flight training performed by rated personnel, when such flight training is pursuant to completion of approved and published minimum maintenance of proficiency requirements for the reserve forces category to which an individual is assigned, provided that such training is not conducted as part of any other point gaining activity specified herein.
- (4) Attendance at training assemblies of military personnel, other than unit training assemblies, when such training assemblies are pursuant to an approved course of training or are specifically authorized by competent authority.

d. Period of Equivalent Duty or Appropriate Duties - Accomplishment of any one of the following duties for a continuous period of not less than two hours and normally of four hours:

- (1) Duties performed under the jurisdiction of the Office of Selective Service Records when such duty is approved by competent authority, and it is certified by the Director of the Office of Selective Service Records or by his proper authorized military representative that the performance of such duty was satisfactory.
- (2) Duty relating to procurement planning and industrial mobilization when certified as satisfactorily performed by the commander of the appropriate major air command, Chief of Air Staff, Joint Staff, or NME agency, or the Chief of the Supply Arm or Service, under whose jurisdiction the work is performed.

- (3) Recruiting duty when such activity is authorized by competent military authority and participation is certified as satisfactory by an authorized military representative of the recruiting service.
- (4) Duty in connection with the planning, supervision of training, administration and supply of the reserve forces when such duty is authorized by competent authority and satisfactory accomplishment thereof is certified by the officer under whose jurisdiction such duty was performed, and under similar conditions, such other duties as may be authorized from time to time by the Department of the Air Force.

e. Competent Authority - Chief of Staff, USAF, and the commanding generals of major air commands. This authority may be redelegated to subordinate commanders.

25. Gratuitous Points. Gratuitous points granted under Public Law 810, 80th Congress (Retirement) (contained in JAAF Bulletin 29, 15 July 1948) will not be counted for the purpose of this directive.

BY ORDER OF THE SECRETARY OF THE AIR FORCE:

HOYT S. VANDERBERG
Chief of Staff, United States Air Force

OFFICIAL:

L. L. JUDGE
Colonel, USAF
Air Adjutant General

DISTRIBUTION:

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